

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
May 7, 2018

The Lyndon City Council met in regular session on Monday, May 7, 2018, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Katie Shepard (7:05), Darin Schmitt, and Bill Patterson present. Darrel Finch and Kyle Recob absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley, Assistant Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others Present: Tammy Schlingmann and Gary Rush, Herald Chronicle; and Floyd and Dena Ackors.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Patterson made the motion to approve the regular meeting minutes of April 16, 2018 as written. Shepard seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Schmitt made the motion to approve the bills as set forth. Patterson seconded, motion carried.

4. PUBLIC COMMENTS: Residents Floyd and Dena Ackors presented to Council to discuss Ordinance No. 773 after receiving a letter from the Police Department in regards to untagged or inoperable vehicles. Mrs. Ackors asked for clarification of the vehicles that are in violation of the ordinance and noted it was the blue Ford truck, box truck parked near the garage and 1-ton pickup sitting at the property at 230 W 4th. She stated the other vehicles on the property are for sale and they are hoping to sell them soon. Vehicles parked on any property are required to be parked on a hard surface and not on grass per zoning rules and regulations. After a lengthy discussion, the Council agreed to grant the extension and move the hearing until the June 4, 2018 meeting allowing the Ackors time to remove, sell and/or tag the vehicles that are in violation. Mr. Ackors stated the blue truck will be taken to salvage by the end of May. The City Attorney told Mr. and Mrs. Ackors if the violations are corrected before the June 4 meeting to contact the Chief of Police to let him know and they would not need to attend the meeting.

5. CORRESPONDENCE TO COUNCIL:

- Public Wholesale Water Supply District #12 annual and regular meeting minutes of April 18, 2018.
- April 2018 Edition of the Kansas Government Journal

6. UNFINISHED BUSINESS:

- a) SUMMER HIRING: The City Clerk stated the positions for summer maintenance, assistant pool manager need to be discussed, and applications were received.

Schmitt made the motion to recess to executive session for 10 minutes for non-elected personnel with the City Clerk. Shepard seconded, motion carried. Council reconvened with no action taken.

Schmitt made the motion to recess to executive session for 10 minutes for non-elected personnel with the City Clerk. Shepard seconded, motion carried. Council reconvened with Patterson making the motion to hire Garret McCoy for the seasonal maintenance position at \$7.50 per hour. Schmitt seconded, motion carried.

Patterson made the motion to hire Josey Weimer for the assistant pool manager position at \$8.50 per hour. Shepard seconded, motion carried.

- b) CITY TREASURER POSITION: The City Clerk provided Council with a copy of a letter from City Treasurer Erin Burkdoll resigning her position as of June 8, 2018. Schmitt made the motion to accept the resignation. Shepard seconded, motion carried.

The City Clerk stated that after receiving the resignation and speaking with the Mayor and City Attorney, the advertisement for the position was immediately posted around town as well as on the City's Facebook and website. She also stated the position is also scheduled for publication in the May 10 edition of the Osage Herald Chronicle. Deadline to apply is Friday, May 18, 2018 by 5:00 p.m.

The City Attorney stated the City Clerk and the Mayor normally review applicants and recommends two or three of the best-qualified candidates for interviews with the governing body, which is usually done during a special meeting. It was consensus of the council to review applications at the May 21 meeting in executive session and hold a special meeting for interviews on Wednesday, May 23 at 7:00 p.m. after the City Clerk and Mayor has pre-screened applicants.

- c) SOLID WASTE RFP: The City Attorney stated he briefly reviewed the contract, however, recommended the Council take more time to decide if they want to proceed with going out for bid. It was noted there has been dissatisfaction with the current service. The City Attorney stated the general rule for cities of the third Class is they are not required to send out things for bid and are allowed to negotiate terms with other companies. After a lengthy discussion, Council tabled the matter until the next meeting.

The City Clerk stated that she had a request from Ottawa Sanitation to be put on the agenda for May 21 and was unsure why as she did not take the call. She was directed by the City Attorney and Council to contact Ottawa Sanitation asking them to reschedule to attend the June 4 meeting allowing more time to review the contract.

7. NEW BUSINESS:

- a) UTILITY LOCATOR EQUIPMENT PURCHASE: The Council received a quote from DC&B Supply for a Rycom Snap Track Multi-Frequency utility locator for \$2,600.00. The Mayor stated he had spoken with the Maintenance Supervisor who stated the locator would help locate utilities quicker and more accurately especially during the sewer project. The Assistant Supervisor stated the proposed locator is mid-range as far as cost and has a four-year warranty. Schmitt made the motion to approve the purchase of the locator not to exceed \$2,600 and expended from water, sewer and street & alley funds.
- b) 2018 POOL RATES AND HOURS: The Council received a copy of the pool hours and rates for the 2018 season. The City Clerk stated the pool opens on May 26, 2018 and will close on August 5, 2018.
- c) MICROCOMM SERVICE AGREEMENT: The Council received a copy of the maintenance agreement from MicroComm in regards to the telemetry on the water tower. The City Clerk stated historically the City has not signed the agreement and the City Attorney stated service plans on equipment are typically not good investments. It was consensus of the Council not to approve or sign the agreement.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer Activity report.

Patterson asked if the pit bull issue was taken care of and the Chief stated it has at this time.

- b) PLANNING AND ZONING: The Council received a copy of the Planning and Zoning meeting minutes of April 4, 2018.

The pending building permits were completed, returned to City Hall and residents notified.

The City Clerk stated they did not hold the commission meeting on May 2 due to the severe weather and the next meeting is scheduled for June 6 at 6:30 p.m.

The Planning and Zoning Commission has discussed updating the comprehensive plan and the current zoning map.

- c) PUBLIC WORKS: Senior Housing project is moving along and the sewer extension to the housing units installed. The water extension is a little over half of the way done and should be finished up in the next day or so.

Pipe Services has started work today and they are working on service laterals and sections of pipe previously lined as it does not interfere with the other contractors working on the sewer project.

Maintenance is receiving approximately 8 - 10 utility locate requests per week for the sewer project and the purchase of the locator equipment will aid in getting those done.

Schmitt stated he was approached by a resident in regards to the repair of the sidewalks on 4th Street and asked if those were completed. The Assistant Supervisor stated those were delayed due to the rainy weather and is working with the concrete company to calculate total footage to avoid the fee for short loads of concrete.

- d) CITY CLERK: Provided Council with the final cost of the community service project completed by students from Lyndon High School.  
Provided Council with a copy of notices that will be given to residents when Pipe Services is working in their area. It will have the number for contractor's supervisor, city maintenance and City Hall.

Monthly sewer project meeting on Wednesday, April 9 in the basement at City Hall starting at 9 a.m.

Attending budget class with the Mayor in Topeka on Wednesday, May 30.

Received the health insurance contract from Blue Cross and Blue Shield SEHP for review and approval. The current contract expires on December 31, 2018 and is a three-year contract. It has been forwarded to the City Attorney for review.

Brian Foster with BG Consultants will be attending the May 21, 2018 meeting for sewer project updates and requesting approval of pay application #1.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:


Patterson thanked the Assistant Maintenance Supervisor and maintenance for working hard to stay on top of everything.

Shepard stated a couple of residents wanted to thank the City for opening up city hall for storm shelter during the severe weather last week.

10. EXECUTIVE SESSION:

Schmitt made the motion to recess to executive session for 15 minutes for Attorney-Client privilege with the City Attorney. Shepard seconded, motion carried. Council reconvened with no action taken.

11. ADJOURNMENT: Shepard made the motion to adjourn to Monday, May 21, 2018 at 7:00 p.m. for regular meeting. Patterson seconded, motion carried.



Julie Stutzman, City Clerk